3292 5897 Clerk (m/f/d) Skilled worker From craftsmen to production and warehouse employees to skilled workers: ARWA Personaldienstleistungen GmbH offers a future-oriented employment relationship as part of temporary employment with the option of being taken on.  
We offer you interesting job and career opportunities directly with our customers.  
  
We are looking for you as a clerk (m/f/d) full-time for a well-known customer company in Dresden.  
  
Your tasks are:  
- Creation of orders  
- Control of order confirmations  
- Processing of correspondence and clarification of customer questions  
- Creation and verification of invoices  
- Complaints handling  
  
Your personal strengths:  
- comprehension ability/gift  
- Holistic thinking  
- communication skills  
- organizational skills  
- Diligence/accuracy  
  
Your qualifications as clerk (m/f/d):  
- Create customer offers  
- Post calculation  
- Accounting according to HGB  
- Drawing review  
- English-Advanced Knowledge)  
  
Individual support and advice in the application process and in customer assignments is certainly a benefit, but we offer even more, such as e.g.:  
- Flexible working hours  
- Very good chances of being taken on  
- Overpay  
- Long-term use in the customer company  
- Payments on account  
- On-site support  
- Assumption of the costs for occupational medical examinations  
  
ARWA Personaldienstleistungen GmbH is represented with a nationwide branch network throughout Germany and with international contacts in your native language from almost all over Europe.  
Cross-qualification entry opportunities and collective wage increases as well as industry bonuses are an integral part of your future employment in our company.  
Thanks to our affiliation with the interest group iGZ, you benefit from additional holiday and Christmas bonuses in accordance with the collective agreement.  
  
Your contact to our team:  
03 51 / 4 49 05 - 0  
dresden@arwa.de  
https://arwa.de/stellenangebote  
  
Do not hesitate and apply today.  
  
With your application, you agree to ARWA's data protection guidelines (can be found on our homepage under “Privacy Policy”). Sales Assistant ARWA Personaldienstleistungen GmbH supports companies from almost all areas and industries with individual solutions in temporary employment, in on-site and in-house management, in outsourcing projects and in personnel placement in the search for qualified employees.  
  
Career starters with and without training, experienced specialists or returnees will find attractive and collectively agreed jobs with good career prospects in the industrial, commercial, medical and educational sectors. 2023-03-07 15:57:18.190000